## User rules of the Proteomics Centre of the University of Konstanz

The Proteomics Facility at the University of Konstanz is a central service centre and open to internal and external research groups. The focus of the Facility is on the mass spectrometric analysis of chemical and biological samples (eg proteins). To ensure a successful implementation of the analyses, the following rules for the use of the Facility shall:

- 1. The samples can be handed in at the Centre during the usual opening hours (Mon-Fri 9:00 -17:00). An order form must be completed for each sample (available at <a href="http://www.proteomics-facility.uni-konstanz.de/services/">http://www.proteomics-facility.uni-konstanz.de/services/</a>).
- 2. For an optimal analysis of the samples (which type of analysis is most suitable, which sample preparation etc.) the laboratory manager, Dr. Marquardt, should be contacted in advance.
- 3. The use of the equipment (mass spectrometer, evaluation computer, etc.) is the sole responsibility of the centre staff. Samples are usually processed after receipt of the order. After processing, the results are sent to the user either by e-mail (for LC-MS analyses) or as a printout (for MALDI analyses).
- 4. For each analysis, a contribution towards expenses is charged, which is calculated from the consumables used (HPLC columns used, solvents, etc.) as well as any repair costs incurred. The current price list can be viewed at <a href="http://www.proteomics-facility.uni-konstanz.de/services/">http://www.proteomics-facility.uni-konstanz.de/services/</a>. The invoices will be sent to the respective AG manager.

Further information regarding existing mass spectrometers, offered services, news etc. can be found at http://www.proteomics-facility.uni-konstanz.de/.

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A Magne

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